AJD Computer Services Ltd.

Providing, Maintaining & Supporting Information Technology Systems.

GDPR Statement (Rev 2.0 5th July 2020)

The new EU General Data Protection Regulation (GDPR) comes into force on 25 May 2018 (including in the UK regardless of its decision to leave the EU) and will impact every organisation which holds or processes personal data. It will introduce new responsibilities, including the need to demonstrate compliance, more stringent enforcement and substantially increased penalties than the current Data Protection Act (DPA) which it will supersede.

AJD Computer Services Ltd, has reviewed all information systems related to the day to day running of our business. We can confirm that we hold NO personal data related to our customers. With regard to our staff members, we hold the necessary data to allow the administration and management of staff payroll. Data is shared only for the purpose to meet the tax and regulatory requirements.

As a "*data processor*" for our clients, we can again confirm that we do not hold any customers personal data, in relationship to processing customers' requests. All our internal systems are only accessible by authorised staff members of AJD Computer Services Ltd. In addition to restricted, access (via VLAN's, Username & Passwords) all Desktop\Laptop computers storage is fully encrypted, regardless whether on-site or backed up to the cloud.

All AJD Computer Services Ltd staff members are DBS cleared and all have been instructed in maintaining\adhering to the customers own Data protection & Privacy policies. In addition, to the above all Staff members have agreed\signed a confidentiality agreement, "not to disclose any confidential information to any third parties without prior written consent" of the "client" (or even AJD Computer Services Ltd, depending on the owner of the data in question).

Any IT equipment taken to our customers sites in-order to full-fill the customers' requests, are fully virus protected and encrypted and at no time is any customer's data is taken off-site.